



J. Addison School

APPENDIX TO 2021 SUMMER ACADEMIC VIRTUAL CAMP

Our priority is to ensure a safe and enjoyable learning environment for all our programs. The following information will be helpful to participants and parents as well as our school:

RESPONSIBILITIES OF CAMPERS

The following procedures will ensure effective online programs at J. Addison School:

- I will find a quiet and appropriate place to work, free from distraction (i.e. sibling, pets, parents, televisions). I will not be working from my bed.
- I will maintain eye contact with my camp leader and refrain from eating or drinking, unless at the assigned break time.
- I will attend my online program on time and have all the necessary materials ready and within arms' reach.
- I will position my microphone nearby and leave it on mute when not speaking.
- I will treat my camp leader and fellow campers with respect in all forms of communication during the online program and MS Teams platform.
- I will notify my camp leader at the start of the class if I need extra support with technology problems.
- I will act and dress appropriately in front of the camera, like I would act in person.
- In the event that the network should have errors or disconnect, I will be patient and await instructions in my MS Teams account. If I am not able to reconnect with my camp leader, I will await a phone call or email from J. Addison School.

BEHAVIOUR OF CAMPERS

The following items enable campers and parents to clearly understand the responsibilities and expectations of an online learner:

- Insubordination will not be tolerated. Insubordination has been defined as anything that interferes with teaching or learning in the classroom.
- Inappropriate language or gestures will not be tolerated. The two-way audio/video classes may be recorded.
- Campers will follow classroom rules as specified by the teacher.



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CONSEQUENCES FOR UNACCEPTABLE BEHAVIOUR

The following disciplinary action will be taken for campers who violate the above rules:

First Offense:

The camper will be given a verbal warning and informed that his/her behaviour is inappropriate.

Second Offense:

The camper will be informed that his/her behaviour is inappropriate and will be removed. Parent contact will be made to discuss concerns for interruption of learning environment. The Camp Director will be notified of this removal and inappropriate behaviour.

Third Offense:

The Principal, Camp Director and parents will be contacted regarding the camper's behaviour. The camper will be removed from the program and will not receive credit for any missed days.

Parental Expectations

Regular communication with our school will support your child's effectiveness in our program. We value your feedback, which allows for timely changes and quick remedying as needed.

Adult supervision is required for the duration of the online camp program as the school's ability to provide help during safety or emergency situations is very limited.

Additional Information

How would you rank your child in his/her ability to use technology independently?

0 1 2 3 4

(0 = almost never uses technology; 4 = very regularly and proficient who can troubleshoot on his/her own)

*Which online learning platform(s) has he/she used in the past:
Google Meet, Microsoft Teams, ZOOM, Other:*

Please indicate any questions or concerns you may have about your child's participation in our virtual camp program:
